

Meeting Date
October 21, 2014



AGENDA	
Section	New Business
Item No.	V.C.4

AGENDA REPORT
BREVARD COUNTY BOARD OF COUNTY COMMISSIONERS

SUBJECT:	Permission to advertise Invitation to Bid for cellular colocation tenants at the Scottsmoor RF Tower site and execute the resulting agreement(s)
DEPT/OFFICE:	Central Services/Purchasing Services on behalf of Emergency Management

Requested Action:

It is requested that the Board of County Commissioners approve advertisement of an Invitation to Bid for future cellular colocation assignments on tower located at 4940 U.S. 1, Scottsmoor that is part of the 800 MHz Public Safety Radio Network administered by Emergency Management. It is further requested that the County Manager or his designee be authorized to sign/execute any documents and renewals on behalf of the Board as may be required to execute/administer any new lease agreements and any subsequent extensions of leases, subject to approval by the County Attorney's Office.

Summary Explanation & Background:

HISTORY & CURRENT SITUATION: The original radio communications tower site for the 800 MHz Public Safety Radio Network administered by Emergency Management was built in 1995 on leased private property off Burkholm Road. The site includes a 120-foot tower and an 8X10 wooden and aluminum utility shed that serves as an equipment room to hold the microwave and radio equipment. As part of the network enhancement project a new tower was built in Scottsmoor, on County-owned property, giving the County the ability to terminate the current ground lease on private property, and deconstruct the already insufficient existing tower in Mims.

COST/BENEFIT ANALYSIS: The new tower belongs to Brevard County, located on County property, and is primarily to be used as a part of the infrastructure of the county-wide public safety radio network. This tower will also offer the County the opportunity to create additional revenue to help support the public safety radio network through the leasing of available space on the tower from tenants. Emergency Management proposes offering a twenty (20)-year lease with the baseline annual fee for tenants on this new tower initially established at \$42,000 with a minimum 4% or the CPI-Urban increase for the Brevard area annually, whichever is the greater.




Fiscal impact: There will be no impact to the General Fund. This is a revenue source that will be directed to the Emergency Management Office in support of the 800 MHz radio system.

The County will terminate the current ground lease on private property off Burkholm Road, saving \$ 17,729/year.

Contact: Teresa Camarata, Central Services Director, ext-5-2543, Teresa.camarata@brevardcounty.us
 Kimberly Prosser, Director of Emergency Management, 321-637-6670, Kimberly.prosser@brevardcounty.us

Clerk to the Board instruction: Send Clerk Memorandum to Emergency Management along with one set of copies, please.

Exhibits Attached:

Contract /Agreement (If attached):		Reviewed by County Attorney	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	PR	<input type="checkbox"/>
County Manager		Assistant County Manager	Mel Scott		Department Director  Teresa Camarata, Central Services Director, ext 52543 Kimberly Prosser, Emergency Management Director, ext 56670 			
Stockton Whitten								



Tammy Etheridge, Clerk to the Board, 400 South Street • P.O. Box 999, Titusville, Florida 32781-0999

Telephone: (321) 637-2001
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October 22, 2014

MEMORANDUM

TO: Teresa Camarata, Central Services Director

RE: Item V.C.4., Permission to Advertise Invitation to Bid and Execute Agreements for Cellular Colocation Tenants at the Scottsmoor RF Tower Site Located at 4940 U.S. Highway 1, Scottsmoor

The Board of County Commissioners, in regular session on October 21, 2014, granted permission to advertise Invitation to Bid for future cellular colocation assignments on tower located at 4940 U.S. Highway 1, Scottsmoor, that is part of the 800 MHz Public Safety Radio Network administered by Emergency Management; and authorized the County Manager, or his designee, to sign/execute any documents and renewals on behalf of the Board as may be required to execute/administer any new lease agreements and any subsequent extensions of leases, subject to approval by the County Attorney's Office.

Your continued cooperation is greatly appreciated.

Sincerely yours,

BOARD OF COUNTY COMMISSIONERS
SCOTT ELLIS, CLERK

Tammy Etheridge

Tammy Etheridge, Deputy Clerk

cc: Emergency Management Director
Finance
Budget